

**MEETING MINUTES
Swarthmore Co-op Board
Monday May 25, 2019**

Attendance: Donna Francher, President; Jill Gaieski, Vice President; Stephanie Edwards, Treasurer; Greg Bockman, Lori Knauer; John Moots, Barbara Amstuts, Mike Litka, General Manager

7:05 Call to Order / Agenda Review All

7:05 Approve Minutes of November Board Meeting All
Approval of the minutes was deferred until June to give everyone additional time to review.

7:06 Member Comments: No Members present

7:10 General Manager Monthly Update Report Mike

Outreach/Events:

The Co-op donated 2 cases of oranges to the Chester Soccer Club.
The Co-op has established a partnership with the Hedgrow theater to give a discount.
The Co-op will host John Steinman on his book tour for Grocery Story

Facilities:

- Remco came out to give an estimate about the freezer.
- Our email and address log for members is now up to date. No postcards were returned following the mailing for the annual meeting.

Operations:

- A proposal for a partnership with One Village Coffee is a no-go. The cost for the required plumbing and the potential that the space may be converted to wine and beer made it not attractive.
- Gift cards are now available and selling
- Store Décor has produced an interior design based on our feedback. Cost is \$100,000.

7:35 Finance Update Mike

Transactions are down about \$40k. Customer counts are down as well.
The cost of goods has gone up.

Legal fees are about \$2500/month

Board Candidates:

Greg presented the bios of 4 candidates that Greg, Donna and Barbara interviewed. Greg and Donna recommended Jenn Smuts and Kevin Kebea because of their experience in marketing and grocery business, respectively. Greg will send a letter to those candidates that did not get selected and we will ask them to continue to stay involved with the Co-op through other means. Jill made a motion to accept the candidates, Barbara seconded it and it passed unanimously.

Policy Governance and Administration

Policy Governance decisions were deferred until June.

Update on Liquor License

There are a total of 4 property owners opposing the waiver. The lawsuit continues to progress.

Committee updates:

Engagement/Owner participation Lori

The volunteer visioning meeting will be held on June 6 at 7 pm in the Co-op.

- **T**

8:05 Review of Action Items

8:10 Adjourn

Next meeting: June 24, 2019

Meeting Documents: